

Distinguished Service Award Guidelines

The Distinguished Service Award shall be presented to individuals who have given exceptional service to the UniServ Unit as designated by the Board.

- The local association, UniServ Director or the Board of Directors will nominate individuals at the March meeting of the Board of Directors.
- The Award shall be presented only upon a vote of the Board of Directors.
- The Award shall be presented to individuals who have made a contribution which extends beyond the boundaries of the local association to Kettle Moraine UniServ (at a minimum) or the WEAC and UEP in general. The activities and service to be recognized shall be undefined and merit shall be determined on a case by case basis by the Council Board of Directors.
- The Award should be presented to the recipient by a representative of the president of the Council, in the event that the president is unavailable, in April or May, at a function of the Board of Directors, or at a general meeting of the locals association. (The latter is preferred and should be possible if the governance of the local association provides for general membership meetings.)
- Past members of the Council shall not be precluded from being a recipient.
- Notice of the presentation of the Award shall be published in the Kettle Moraine UniServ newsletter and a letter detailing the Board's recognition, and reasons therefore, shall be sent to the recipient with a copy to the Local Association President.