

CWUC Scholarship Guidelines

I. Purpose

The CWUC Scholarship is established to encourage the pursuit of a post secondary degree by the child of an eligible member. CWUC will grant three scholarships to seniors who meet criteria set forth in the guidelines. The recipients will be granted up to \$750.00 per semester for a maximum of eight semesters (*maximum total amount of \$6,000*) of study to be used to pay for all or part of the recipients' fees, tuition, and related expenses, provided they remain eligible.

II. Selection Criteria

- A. The applicant must be a senior, graduating from a Wisconsin high school, whose parent or legal guardian is **an active member of CWUC, an active retired member, or a parent who died while holding an active CWUC membership**. An active retired member is defined as a person who has paid the CWUC-Retired lifetime dues or has continued paying annual CWUC-Retired dues since he/she retired. Children of **fair share fee payers** are **not** eligible.
- B. The applicant must be a high school senior planning to pursue a post secondary degree at an accredited post high school institution (college, university, or technical school).
- C. The applicant must rank in the top 25% of his/her graduating class or have achieved a 3.0 cumulative grade point average (based on a **non-weighted** 4.0 scale) at the time of application.
- D. The applicant must show evidence of involvement in school and community activities.
- E. The selection committee shall give first priority consideration to the following criteria which are to be weighted equally:
 1. grade point average;
 2. the applicant's essay;
 3. letters of recommendation;
 4. school and community activities.

The selection committee may consider other criteria such as special needs or extenuating circumstances as might appear on the application.

III. Application

- A. An applicant must submit the following on a form provided by the committee:
 1. An affirmation or other information, as requested on the form, establishing that the applicant meets the selection criteria set forth in III A, B, and C;
 2. Cumulative grade point average calculated on a non-weighted four-point system;
 3. Class rank;
 4. A listing of the applicant's involvement in school and community activities.

- B. An applicant must also submit:
1. A current high school transcript;
 2. Two letters of recommendation: one from a classroom teacher who is familiar with the applicant's academic performance and school activities and one from a community member, outside the school setting, who is familiar with the applicant's involvement in community activities;
 3. A typed essay, not to exceed 300 words, stating why the applicant wants to pursue a post high school education, what he/she hopes to accomplish, and what qualities the applicant possesses that will assist him/her in being successful in his/her post secondary endeavor;
 4. A statement signed by the applicant's school counselor or by administrative personnel certifying the applicant's cumulative grade point average on a **non-weighted** four-point scale and certifying class rank.
- C. The application form shall include statements that no photographs are to be submitted and that **applicants are to submit only the information and documents specifically requested. No attachments are allowed unless the applicant's essay is submitted on separate pages.**

IV. Method of Payment

- A. Recipients of the CWUC Scholarship will provide CWUC, no later than July 1 of each year of the scholarship, the name and address of the institution they plan to attend.
- B. CWUC will transmit the full scholarship amount of \$750.00 per semester to the recipient's institution prior to each of the eight semesters of eligibility in the name of the recipient.
- C. CWUC will arrange for the institution's registrar to apply the funds, in equal installments, to the recipient's fees and tuition upon the recipient's registration at the beginning of each term.
- D. The transmittal documents will require that funds which are not used by the institution in accord with IV. C. above shall be submitted directly to the student.

V. Continuation of Education

- A. In order to continue eligibility, a recipient must maintain a cumulative grade point average of 3.00 on a non-weighted 4.00 grade point scale and must continue to be enrolled in a degree program.
- B. In order to continue eligibility after the first year of receiving a CWUC scholarship, a recipient's advisor must submit a statement signed by that advisor certifying that the recipient is enrolled in a post secondary degree program and is maintaining a 3.00 average on a non-weighted 4.00 point scale. Such statement must be received by CWUC directly from the advisor no later than July 1 of each year. It is the responsibility of the recipient to ensure that the advisor writes and mails the appropriate statement in a timely manner.
- C. A recipient may retain eligibility for up to one year of non-attendance at a college or university for health reasons. In order to retain eligibility, the recipient must submit a statement from a physician explaining the reason(s) for non-attendance. Such statements must be submitted at the beginning of each school term. During the period of non-attendance the student will not receive the scholarship payments. Scholarship payments and eligibility will be extended for a time equal to the period of non-attendance for health reasons.

SCHOLARSHIP Application Form

The CWUC Scholarship is established to encourage the pursuit of a post secondary degree by the child of an eligible member. CWUC will grant three scholarships to seniors who meet criteria set forth in the guidelines. The recipients will be granted up to \$750.00 per semester for a maximum of eight semesters (*maximum total amount of \$6,000.00*) of study to be used to pay all or part of the recipients' fees, tuition, and related expenses, provided the recipient remains eligible.

CRITERIA FOR ELIGIBILITY AND EVALUATION

To be eligible for a CWUC Scholarship, the applicant must:

1. Be a graduating senior, from a Wisconsin high school, whose parent or legal guardian is **an active member of CWUC, an active retired member, or a parent who died while holding an active CWUC membership**. An active retired member is defined as a person who has paid the CWUC-Retired lifetime dues or has continued paying annual CWUC-Retired dues since he/she retired. Children of **fair share fee payers** are **not** eligible.
2. Present a completed application consisting of:
 - a. This form;
 - b. A current high school transcript;
 - c. A typed essay, not to exceed 300 words, stating why the applicant wants to pursue a post high school education, what he/she hopes to accomplish, and what qualities the applicant possesses that will assist him/her in being successful in his/her post secondary endeavor.
 - d. A statement signed by the applicant's school counselor or by administrative personnel certifying the applicant's cumulative grade point average on a **non-weighted** four-point scale and certifying class rank;
 - e. Two letters of recommendation: one from a classroom teacher who is familiar with the applicant's academic performance and school activities and one from a community member, outside the school setting, who is familiar with the applicant's involvement in community activities.
3. Plan to pursue a post-secondary degree at an accredited post high school college, university, or technical school.
4. The applicant must rank in the top 25% of his/her graduation class or have achieved a 3.0 cumulative grade point average (based on a **non-weighted** 4.0 scale) at the time of application. (*All A's = 4 points; B's = 3 points; C's = 2 points; D's = 1 point; F's = 0 points*)
5. Show evidence of involvement in school and community activities.

Deadline for completed applications to be **RECEIVED** in the CWUC office:

FRIDAY, FEBRUARY 26, 2010

CWUC Scholarship Application

NAME OF APPLICANT _____

ADDRESS _____

TELEPHONE NUMBER (____) _____

NAME OF PARENT OR LEGAL GUARDIAN _____

YOUR PARENT OR LEGAL GUARDIAN IS *(please check one)*

- an active member of CWUC
 an active retired member of CWUC
 a member who died while holding active CWUC membership

YOUR PARENT'S OR LEGAL GUARDIAN'S LOCAL ASSOCIATION IS _____

I HEREBY AFFIRM that the applicant's parent or legal guardian listed above is an active member of the _____ Education Association.

_____ Date

_____ Signature of Local Association Treasurer

I HEREBY AFFIRM that I intend to enter a school of higher education as a full-time student with the purpose of pursuing a degree. I understand that I must maintain a 3.00 average on a non-weighted 4.00 point scale, continue to be enrolled in a degree program, and annually reaffirm this statement in order to remain eligible for the full eight semester scholarship.

_____ Date

_____ Signature of Applicant

INFORMATION CHECKLIST

PLEASE NOTE:

1. The application must be submitted on the approved CWUC Application Form. Incomplete applications or applications received in the CWUC office later than the close of business on **Friday, February 26, 2010** will **NOT** be considered.
2. Answer all questions and complete all blanks in dark ink or type.
3. Use N/A (not applicable) where questions do not apply.

The applicant is responsible for the following. All forms must be complete.

1. Complete Application (this form)
2. Applicant's Essay (unless included on the Application Form)
3. Two letters of recommendation: one from a classroom teacher who is familiar with the applicant's academic performance and school activities and a second letter from a community member, outside the school setting, who is familiar with the applicant's involvement in community activities. Applicant is advised to carefully select the persons who will complete the letters of recommendation. It is imperative that the letters of recommendation accurately communicate the applicant's qualities and achievements.
4. The signature of the applicant's school counselor or administrative personnel on page B-3 of this application certifying the applicant's cumulative grade point average on a **non-weighted** four point scale and certifying class rank.
5. The signature of the local association treasurer on page B-2 of this application verifying active membership status of applicant's parent.
6. Transcript required – Current transcripts must accompany this application.

RETURN ALL FORMS TO: CWUC Scholarship Committee, Central Wisconsin UniServ Council, P.O. Box 158, Mosinee, WI 54455-0158, Fax to 715-693-1751, or email to www.weac.org/cwuc

Do **NOT** submit photographs. Submit only the information and documents requested. No attachments are allowed unless the applicant's essay is submitted on separate pages.

FORMS MUST BE IN THE CWUC OFFICE BY THE CLOSE OF BUSINESS ON FRIDAY, FEBRUARY 26, 2010

USE THIS FORM ONLY

School/Community Activity Record

Please complete this record with information regarding your participation in organizations within your school or community. Please type, if possible.

ACTIVITY RECORD – SCHOOL

Place an "x" in grade column for year of participation. Specify any offices held.

School Organizations / Activities	9	10	11	12
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cumulative grade point average calculated on a non-weighted four-point system _____

Class Rank _____ Number of students in graduating class _____
(at the conclusion of 6 OR 7 semesters; please specify) _____

I HEREBY AFFIRM that the cumulative grade point average and class rank of the applicant are correct.

Date

Signature of School Counselor/Administrative Personnel

Awards / Honors / Achievements	9	10	11	12
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACTIVITY RECORD – COMMUNITY

Place an "x" in grade column for year of participation. Specify any offices held.

Community Organizations / Activities	9	10	11	12
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Employment	9	10	11	12
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Awards / Honors / Achievements	9	10	11	12
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Personal Achievements	9	10	11	12
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY AFFIRM that all the information submitted as part of my application is true and complete to the best of my knowledge and understand that any false or missing information may disqualify me from consideration or receipt of the scholarship. I also affirm that the essay submitted as part of this application is my own work.

Date

Signature of Applicant

Please specify any special needs, hardships or extenuating circumstances you would like to have considered by the committee.

ESSAY (Must be typed)

Please state, in 300 words or less, why you intend to pursue a post secondary degree and what you hope to accomplish. Essay may be submitted on separate pages. (See page B-2)

