

“EXCELLENCE IN THE WORKPLACE” PROJECTS

(Staff excellence, not student only projects)

Revised 8/21/08 to include guideline requiring submission of report when activity is completed (see below)

The 1990 CWUC-RA earmarked \$1.00 of dues per FTE to help fund local innovative projects each year. The standard for a maximum grant shall be \$500.00 unless the special circumstances of the project can justify a larger amount. No more than fifty percent of the grant monies will be allocated and disbursed the first semester with the remaining balance to be made available for the second semester. Following initial approval of a grant application, a local association will be notified and given instructions on reimbursement procedures.

CRITERIA FOR APPROVAL

- The project **must** be specifically related to the staff group. Student only projects will be rejected;
- Proposed project goals must be clearly stated;
- Program description must include budget, timeline, and method of evaluating or describing impact of program;
- Applications must be completed in full, and be submitted through and with the approval of the local association president; and
- The name of the sponsoring local affiliate must appear, where at all possible, on all written promotional materials, products, or in some observable fashion at events that are funded through the grant program.

The kinds of projects eligible for funding are as follows:

- **Sponsor a study or survey** of your local working conditions or school climate and use the findings to stimulate discussion within your school, with parents or in the community, or as the basis for a collective bargaining initiative or staff development proposal.
- **Promote restructuring or other school-based changes** by using grant monies to fund speakers for inservice education or consultants to help in the development of school-based projects.
- **Create a speakers' series** that will provide the basis for enhanced linkages with parents and the community; invite the press and the school committee.
- **Design and structure your own inservice/staff development program(s)**. Many school districts promote and encourage their staff to identify their perceived needs and to develop programs to meet them. Apply for a grant to build a local inservice program.
- **Hire an idea person**, someone whose research and/or professional activities have caught your attention. Contract to have that person spend some time with you and your colleagues, or parents and administrators.
- **Develop a joint teacher/ESP project** in your district or building that promotes the importance of a total school team.

Upon approval, a written report will be submitted to the CWUC office 30 days after completing the activity. Participants could also choose to make a presentation to the CWUC Board of Directors or Executive Committee.

(Please see next page for Application Form)

Excellence in the Workplace Application

NAME OF PROJECT _____

GOALS OF PROJECT (Be specific, use additional pages if necessary)

DESCRIPTION OF PROJECT (Include budget, timeline and method of evaluation. Use additional pages if necessary.)

PROJECT COORDINATOR _____

ADDRESS _____

CITY/TOWN _____

TELEPHONE NUMBER (Home) _____ (Work) _____

LOCAL ASSOCIATION _____

SIGNATURE OF LOCAL PRESIDENT (Required) _____

RETURN COMPLETED APPLICATION TO:

Central Wisconsin UniServ Council, P.O. Box 158, Mosinee, WI 54455-0158