

MEMO

TO: WEAC-Retired/NEA-R Members

FROM: Dan Burkhalter
Executive Director

DATE: December 2011

RE: Procedures for Electing Representatives to the WEAC Board of Directors

The following procedure has been established for the election of a WEAC-Retired representative to the Board of Directors, to take office September 1, 2012. The term will expire on August 31, 2015.

The WEAC-Retired representative has full voting privileges on the Board of Directors. The person elected also serves as a WEAC-Retired officer, is on the WEAC-Retired Executive Committee and attends all WEAC-Retired Board of Director meetings.

This is your opportunity to nominate a candidate to the WEAC Board of Directors post. Please note the procedures outlined below for nominations and for your participation in the election.

Nominations for WEAC-Retired Board Representative are to be submitted, in writing, to the office of the WEAC Executive Director, 33 Nob Hill Drive, P. O. Box 8003, Madison, Wisconsin, 53708, postmarked no later than **February 1** or electronically to the Executive Director no later than **midnight February 1**. If the nominee is not submitting his or her own candidacy, the nominated individual must be willing to run and to fulfill the requirements of office.

You may access a nomination form at <http://www.weac.org/retired>, or by calling Ann Caruso at 1-800-362-8034, ext. 219. After the nomination deadline, a ballot will be sent to each WEAC-Retired/NEA-R member by March 1. Each ballot must be returned in a sealed envelope to the WEAC postmarked no later than April 1. **BALLOTS POSTMARKED AFTER APRIL 1 WILL NOT BE COUNTED.**

The candidate receiving the majority of the votes cast will be declared the WEAC-Retired representative to the Board of Directors. In the event no candidate in any such election receives a majority of the ballots cast on the first ballot, a run-off election will be conducted between the two receiving the highest number of votes. The person receiving the second highest number of votes in the election which determines the director will be declared the alternate director.

We appreciate your interest and cooperation in facilitating this procedure.

/amc

NOMINATION FOR WEAC-RETIRED REPRESENTATIVE
to the
WEAC BOARD OF DIRECTORS

NAME: _____
(last) (first) (middle)

ADDRESS: _____

THIS IS HOW I WISH MY NAME TO APPEAR ON THE BALLOT:

BRIEF STATEMENT (not to exceed 50 words) setting forth the candidate's qualifications:

STATEMENT OF CURRENT YEAR MEMBERSHIP IN WEAC & NEA (and local affiliate, if one exists):

NAME, ADDRESS AND PHONE NUMBER OF NOMINATOR IF OTHER THAN THE CANDIDATE:

Please return, postmarked no later than FEBRUARY 1, 2012, to:
WEAC Executive Director
33 Nob Hill Drive
P. O. Box 8003
Madison, WI 53708

Or submit this form electronically to the Executive Director no later than midnight February 1.